

MENTAL HEALTH ADVOCATE POSITION

Job Announcement

INTRODUCTION

The Child Abuse Prevention Council of Contra Costa County (CAPC) is a nonprofit, tax exempt 501(c) 3 organization. CAPC 's mission is to prevent child abuse and neglect in Contra Costa by raising community awareness, influencing public policy, educating the community and providing resources and support programs to families. In partnership with Contra Costa Employment and Human Services Child Welfare division, CAPC is seeking a candidate with experience working with parents and caregivers and the mental health systems in the county. The Mental Health Advocate is responsible for connecting parents and caregivers with appropriate mental health services for the children in their care. The Advocate will work to assure children's mental health needs are represented appropriately in school system, Regional Center system and the Behavioral Health systems. The Mental Health Advocate will be an employee of CAPC but will work cooperatively with the child welfare staff, county mental health, Parent Partners, Foster Care and Kinship care organizations, nonprofit organizations and parents.

This is a full time 37.5 hours a week position with benefits. Salary range \$ 25.00- \$ 27.00 DOE.

ESSENTIAL RESPONSIBILITIES and DUTIES

- ❖ Possess personal and professional characteristics that represent Children and Family Services and the Child Abuse Prevention Council.
- ❖ Read the Child Abuse Prevention Council Employee Handbook and abide by all policies, procedures, and principles contained therein.
- ❖ Report to and meet weekly with the CAPC Executive Director and designated child welfare staff.
- ❖ Attend the Child Abuse Prevention Council meetings, as required.
- ❖ Complete required paperwork (timesheets, mileage, reports, etc.) on time and accurately.
- ❖ Connect parents and caregivers to mental health resources/services in the community for their children
- ❖ Advocate for mental health services for children and families
- ❖ Work closely with Parent Partner staff and Children and Family Services staff to identify families in need of mental health services.

QUALIFICATIONS AND REQUIREMENTS

- ❖ Master Degree in Social Work/LCSW/ MFT or a related field from accredited college or university with a concentration in child welfare.
- ❖ Demonstrated experience working with county mental health systems, educational systems and county child welfare
- ❖ Demonstrate appropriate skills around professional boundaries
- ❖ Excellent written and oral communication skills.
- ❖ Excellent computer skills.
- ❖ Understanding of the dynamics of child abuse and neglect.
- ❖ Represent the agency at all appropriate meetings and functions
- ❖ Flexible hours, available evenings and weekends.
- ❖ Have reliable transportation and be willing to travel outside of Contra Costa County.
- ❖ Establish and maintain effective working relationships with staff, foster parents/kinship parents and community members.
- ❖ Work independently, exercise sound judgment, be flexible and creative
- ❖ Effectively prioritize tasks.
- ❖ Log, track and report data on clients served.
- ❖ Take initiative, demonstrate critical thinking skills.
- ❖ Spanish speaking a plus.
- ❖ Current active clinician license preferred
- ❖ All other duties as assigned.
- ❖ Valid driver's license and insurance.
- ❖ U.S. Department of Justice fingerprint clearance.

Qualified candidates please send resume and cover letter to Carol Carrillo at capcresumes@gmail.com
No phone calls please. Position open until filled.

The Child Abuse Prevention Council is an equal opportunity employer and does not discriminate in regard to race, age, cultural or religious background, disability, gender, or sexual orientation. All qualified candidates of all backgrounds are encouraged to apply.